USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION
Constitution and By-Laws
Adopted 7 Aug 2026

ARTICLE I NAME
SECTION 1
- The name of the Association will be **USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION**.

ARTICLE II CHARTER
SECTION 1
- The purpose of this Association will be to perpetuate the memory of the USS ENTERPRISE (CVAN/CVN-65) and those shipmates who served aboard her, both prior to and after commissioning and to promote and maintain the spirit of camaraderie that existed among those who served aboard USS ENTERPRISE. This purpose includes:
  - Planning and arranging annual reunion meetings.
  - Locating former shipmates and urging their enrollment and active participation in the Association.
  - Contributing mementos, pictures, plaques, artifacts, insignia, papers, letters and other memorabilia relating to pre-commissioning, commissioning, service aboard and decommissioning the USS ENTERPRISE (CVAN/CVN-65). Such items may be maintained by individual members and shared at Association gatherings or donated to the Association Historian for historical preservation.
  - To educate the public regarding the history of the USS ENTERPRISE (CVAN/CVN-65), its predecessors and future US Navy Ships named Enterprise.
  - To solicit funds to preserve and maintain USS Enterprise historic documents, artifacts and memorabilia that may be used for display aboard other US Navy Ships, military installations and museums.
  - To solicit funds to support the scholarship funds established for eligible USS ENTERPRISE (CVAN/CVN-65) crew, dependents and other eligible members as outlined in these bylaws.
  - To do any other act or thing incidental to or connected with the foregoing purposes or an advancement thereof, but not for the pecuniary profit or financial gain of its members, directors, or officers.
- The USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION is a non-profit corporation (501(c)3), registered in the State of Missouri. All donations made to the Association may be tax deductible, for individuals, subject to the limits and based on the requirements specified in the US Internal Revenue Service tax code and also specified in State statutes.

ARTICLE III MEMBERSHIP

SECTION 1 - Membership

- Membership is to be open to all personnel as follows:
  - Individuals who served aboard the USS ENTERPRISE (CVAN/CVN-65) either prior to or after commissioning may join as "**Full Members**".
  - Individuals who served aboard the USS ENTERPRISE (CV-6) may join as "**Life Members**".
  - Individuals who served aboard the USS ENTERPRISE (CVN-80) either prior to or after commissioning may join as "**Full Members**".
  - All Commanding Officers of the USS ENTERPRISE may join as "**Life Members**".
  - The Widows of deceased USS ENTERPRISE personnel may become "**Honorary Members**" of the Association in accordance with Article IX, Section 4.
  - Individuals who have not served aboard the USS ENTERPRISE and are interested in the USS ENTERPRISE and/or the Association may join as "**Associate Members**".
  - Spouses of "**Full Members**", in good standing may be classified as "**Associate Members**".
- All Members of the Association in good standing as of 31 December 1986 shall be considered "**Charter Members**".
- All Members joining the Association on 1 January 1987 or later shall be considered "**Full Members**".
- "**Charter Members**" and "**Full Members**" will have the same benefits and privileges within the Association and shall be considered "**Full Members**".
- "**Life Members**" will have the same benefits and privileges within the Association as "**Charter Members**" and "**Full Members**".
- "**Honorary Members**" will have limited benefits and privileges within the Association.
- "**Associate Members**" will have limited benefits and privileges within the Association.

SECTION 2 - Membership Privileges

- All Members of the Association shall be classified as "**Full Member**", "**Life Member**", "**Honorary Member**", or "**Associate Member**".
  - "**Full Member**" shall have all rights, benefits and privileges within the Association as set forth within these "Constitution and By-Laws" including the ability to vote, hold any elected office or serve on any committee as chairman or participant.
  - "**Life Member**" shall have all rights, benefits and privileges within the Association as set forth within these "Constitution and By-Laws" including the ability to vote, hold any elected office or serve on any committee as chairman or participant. "**Life Member**" status is not limited to Commanding Officers of ENTERPRISE. Any "**Full Member**" who has shown exemplary dedication and service to the Association and who, in the opinion of the Executive Board, warrants this status may nominate the individual at the Executive Board meeting held at a reunion. Then, a two-thirds majority vote from the General Membership at the first meeting held of that Reunion must be obtained. A "**Life Member**" is exempt from paying any assessed dues as expressed in ARTICLE IX of these By-Laws.
  - "**Honorary Member**" will have limited benefits and privileges within the Association. As an "**Honorary Member**" they may attend Annual Reunions, assist in locating former shipmates or other persons interested in joining the Association. "**Honorary Members**" are ineligible to vote or hold elected office. However, they may serve as a Committee Chairman if appointed by the Chairman or serve on a committee if selected by a Committee Chairman. An "**Honorary Member**" is exempt from paying any assessed dues as expressed in ARTICLE IX of these By-Laws.

- "**Associate Member**" will have limited benefits and privileges within the Association. As "**Associate Member**" they may attend Annual Reunions, assist in locating former shipmates or other persons interested in joining the Association. "**Associate Members**" are ineligible to vote or hold elected office. However, they may serve as a Committee Chairman if appointed by the Chairman or serve on a committee if selected by a Committee Chairman.

SECTION 3 Membership Data and Information

- The physical addresses, mailing addresses, E-Mail addresses, phone numbers and other personal/private information of Association members shall be for the sole use of the Association ONLY. Distribution to anyone who is not a member is prohibited without the written approval of that single member or group of members. The (Membership Roster) is for the sole use of the Association and shall not be distributed, except for official business of the Association.
- A member name, rank/rate, time served aboard the USS Enterprise and/or Department/Division may be published, as may be deemed appropriate by the Executive Board of Directors.

SECTION 4 Membership Termination

- Membership in the USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION may be terminated for the following reasons:
  - Death of the member. The surviving spouse (widow/widower) may continue as an **"Honorary Member"**
  - Non-payment of dues
  - Voluntary resignation/termination from membership in the Association by the member
  - Involuntary termination/expulsion from membership in the Association by disciplinary actions of the Executive Board of Directors
- Members who were terminated from membership in the Association for non-payment of dues may be reinstated by fulfilling the requirements specified in ARTICLE IX DUES.
- Members who were terminated from membership in the Association by voluntary resignation or by involuntary termination may be reinstated after review of the Executive Board of Directors. The Executive Board may recommend conditions for reinstatement. If conditions are met by the individual and the Executive Board of Directors approves the consideration, the individual's request for reinstatement shall be presented to the general membership during the next annual reunion. An affirmative vote of two thirds (2/3) of voting members, in attendance and in good standing is required for reinstatement of the member.

ARTICLE IV MEETINGS

SECTION 1

- Annual meetings of the Association shall be held in locations designated by the Membership.
- Location of reunions shall be posted at least three years in advance. This section may be suspended by vote of the Executive Board.
- If volunteers are available, the Association will alternate meeting/reunion sights for the convenience of the membership (West, Central, East, North and South).
- If an annual meeting cannot be held because the agreed to and planned meeting site is unavailable for any reason an Executive Board meeting will be held in lieu of the annual meeting. This Board meeting may be held by any communication method (i.e. in-person, teleconference, etc.) deemed appropriate by the Board.

SECTION 2

- Meetings of the Association shall be conducted by the Chairman, or in his absence, the Vice-Chairman, or in his absence, the First Past Chairman, the Second Past Chairman, the Third Past Chairman or the meeting postponed until an officer of one of these stations is present.

SECTION 3

- Meetings shall be conducted in accordance with the By-Laws and by Robert's Rules of Order in cases not covered by these By-Laws. The members shall transact such business as may properly come before them.

SECTION 4

- Executive Board Meetings may be called and held at such times and places as the Executive Board may designate. Notice to the General Membership, of afore-said meetings, shall be given at least 15 days in advance of said meeting.

ARTICLE V DIRECTORS

SECTION 1

- A board of Directors, hereinafter called the Executive Board, shall be established that will include
  - all elected officers during their term of office
  - the Chaplain
  - the three immediate past Association Chairmen
  - three additional members elected by the membership at large (1st year, 2nd year & 3rd year Board members)
  - all committee chairmen
- All present and past USS Enterprise Commanding Officers shall serve as Honorary Members of the Executive Board.

SECTION 2

- Elected Executive Board Members shall:
  - Work on special projects with the Association Chairman.
  - Assist the Public Affairs Officer, Membership Chairman and Nominating Committee Chairman in promoting and maintaining the relationship between the Association, the Ship, the shipyards, the demolition contractors, Patriot's Point Maritime Museum and other public information networks.

SECTION 3

- The executive Board shall be the senior governing body of the Association. A majority of members of the Executive Board present shall constitute a quorum and call an official meeting for business transactions.
- Except for the Chaplain, members of the Executive Board in an appointed position shall not have voting privileges. Though, these members may provide information appropriate to the business being discussed.

ARTICLE VI OFFICERS

SECTION I – Term of Office

- The following officers shall be elected at the annual Association Meeting by open or closed ballot at the discretion of the Nominating Committee.
  Chairman
  Vice Chairman
  Secretary
  Treasurer
  Executive Board Members (1st Year, 2nd Year, 3rd Year)
- **Chairman**
  The Chairman shall serve a two-year term and not more than two consecutive terms at any given time or not more than four terms in total.
- **Vice Chairman**
  The Vice shall serve a one-year term and no more than three consecutive terms or more than five years in total.
- **Secretary**
  The Secretary shall serve a two-year term with unlimited terms allowed.
- **Treasurer**
  The treasurer shall serve a two-year term with unlimited terms allowed.
- **Executive Board Members**
  The Membership shall also have three (3) Executive Board Members elected to the Board (1st Year – term to expire 3 years from installation, 2nd Year – term to expire 2 years from installation, 3rd Year – term to expire 1 year from installation). During the annual reunion, each board member shall advance to the next level Board membership (1st Year to 2nd Year, 2nd Year to 3rd Year, 3rd Year term expires. Also, during the annual reunion, the 1st Year Board member shall be elected. If an Executive Board Member is no longer able to perform their duties as a Board member, the position shall be filled by a vote of the General Membership, during the annual reunion. The successful nominee shall fulfill the remainder of the term of the position.
- If an annual Association meeting cannot be held, all officer's terms of office shall be extended until the next annual Association meeting.

SECTION 2 - Duties & Responsibilities

Elected officers shall exercise administrative power appropriate to their office which includes but is not limited to the following:

- **Chairman**
  - Preside at all meetings of the Association.
  - Appoint committee chairmen necessary for the good of the Association.
- **Vice Chairman**
  - Assists the Chairman in the performance of his duties
  - Assume the responsibilities of the Chairman in the absence of the Chairman.
  - Coordinate and directs the efforts of the Nominating Committee Chairman and Committee Members.
- **Secretary-**
  - Record meeting minutes and prepare them for distribution in a professional manner.
  - Prepare and print any 'Constitution and By-Laws' changes between the first Executive Board meeting and the first General Membership at each of the annual reunions.
  - Maintain the "Official copy" of the 'Constitution and By-Laws'.
  - Incorporate any changes to the 'Constitution and By-Laws' and print and distribute them to the General Membership annually.
  - Maintain the Association's current Organizational Chart.
  - Maintain the Association's current Job Descriptions.

- Provide the Newsletter Editor with a report and relevant information to be included in any Association newsletter edition that is appropriate for publication.
- Maintain and keep accurate records of all Association correspondence.
- Provide the Executive Board with documentation and archive information, as needed, to conduct business of the Association.

- **Treasurer**
  - Maintain and administer the Association Registry as a Non-Profit Organization.
  - Maintain the Association's Federal Employer Identification Number (EIN) and any other State identification numbers in accordance with federal and state requirements.
  - Collect Association dues, fees, Scholarship Fund contributions, donations and any other Association income.
  - Pay all invoices presented to the Association for payment as approved by the Board Directors..
  - Maintain accurate record of all banking transactions and report on the status of the Association funds at the annual reunions to the Executive Board. In lieu of a full status report at the annual reunion, monthly reports may be provided to the Executive Board and then summarized at the annual reunion.
  - Maintain and report on the status of the Association's Checking and Savings accounts also known as the 'Association's General Fund'.
  - Maintain and report on the status of the Association's Scholarship Fund.
  - Maintain and report on the status of the Ship's Store Finances and accounts.
  - Issue the Scholarship Fund check(s) to the recipient(s) of the Scholarship Fund Award as prescribed by the Executive Board of Directors and approved by the membership.
  - Prepare and submit any Federal and State Income Tax Forms for the Association, as needed.
  - Oversee the Association's Database Administrator reporting functions.
  - Coordinate and assist Reunion Hosts with establishing reunion finances, as appropriate.
  - Conduct an annual review/audit of the Ship's Store finances and accounts.
  - Make a donation (Annual dues) to the Enterprise Scholarship Fund for deceased members in good standing as directed by the Association Chairman.
  - Pay all submitted and approved expense requests.
- **Executive Board Members –**
  - Work on special projects as directed by the Association Chairman.
  - Assist with Public Affairs, Membership Chairman, Nominating Committee Chairman and other appointed chairmen.
  - Assist with promoting and maintaining a relationship between the Association, the former USS Enterprise (CVN-65), the salvage company associated with the disassembly of the ship, the future USS Enterprise (CVN-80), Patriot's Point Maritime Museum and Public Affairs in general.

SECTION 3 - Compensation

- Association officers (elected and appointed) and members of the Executive Board shall receive no compensation for services.
- Expenses that are incurred, for the benefit of the Association, shall be reimbursed to the individual, upon approval of Association Chairman or Vice Chairman.
- Copies of receipts must be provided to the Treasurer, to be authorized reimbursement payment. If copies of receipts are not available, a description of the expenses with justification for the expenses (and prior approval) may be submitted as evidence for payment.

SECTION 4 – Nominations & Election

- During the annual reunion and under the guidance of the Vice Chairman, the Nominating Committee Chairman shall submit a slate of officers for election, to the Association Chairman. The Nominating Committee shall take all due diligence and care to ensure a nominee is presented for election for all open positions.

- Any Association member, in good standing, may submit the name of a nominee, for any open elected office position, to the Nominating Committee Chairman or the Association Chairman.
- Nominees must be a member in good standing.
- The Association Chairman shall present the entire slate of nominees to the Association members in attendance at the annual reunion first general meeting.
- The nominees shall acknowledge either their acceptance or their rejection of the nomination.
- After substantial work and due diligence, if no members are nominated for an elected office position, the member, currently holding the position, shall continue in the elected position, unless otherwise not authorized by other rules established in these By-Laws (ie. term limits).
- Voting for each position shall be held at the second general meeting of the attending members.
- At the discretion of the Executive Board, the General Membership may vote either by secret ballot or open vote for a nominee for a specific office.
- If only one member is nominated for a specific elected officer position, then no vote is required and the nominee shall be considered elected by acclamation.

SECTION 5 – Removal From Office & Replacement

- Any officer may be removed from office for conduct not in the best interest of the Association, at the discretion of the Executive Board.
- An officer's position shall be vacated upon the officer's death, incapacitation, and/or voluntary resignation.
- An office vacated for any reason may be temporarily filled by the Executive Board, until elections are held at the next annual reunion.
- An office that is vacated due to removal for cause, resignation, death or incapacitation shall be filled by nomination and election by the General Membership at the next annual reunion.

SECTION 6 – Association Property

- When an officer, either elected or appointed, is removed from office or vacates their position, they shall surrender to their successor, or a Board of Directors appointed designee, all the property, records and any communications pertaining to their office and/or this Association.

ARTICLE VII ELIGIBILITY OF OFFICERS AND COMMITTEE CHAIRMEN

SECTION 1

- All Officers and Committee Chairmen must be current members of the Association with membership in good standing.
- Elected officers must be classified as a Charter Member, Full Member, or Life Member.
- The Association Chaplain must be classified as a Charter Member, Full Member, or Life Member.
- The Association Chairman may appoint any current member of the Association, in good standing, including Honorary Members and Associate Members, to fulfill the position as a Committee Chairman.
- Committee Chairmen may appoint any person (member or non-member), they deem appropriate, to assist with performing the function of the committee to which they are responsible for.

ARTICLE VIII VOTING

SECTION 1 – Voting for Officers

- Voting privileges shall be extended to all Association Charter, Full and Lifetime members in good standing.
- Voting for all officers shall be by ballot or by open voting at the annual reunion, as determined appropriate by the Executive Board.
- Newly elected officers shall take over their elected position during the last General Meeting held at each annual Reunion.
- There shall be no voting by proxy.

SECTION 2 – Voting on Association Constitution and By-Laws Revisions

- A two thirds (2/3) vote of voting members, in good standing and in attendance, at the General Business Meeting, during the annual reunion, quorum being present, shall be required to revise the Constitution and By-Laws.
- Proposed amendments and/or changes to the USS Enterprise Association Constitution and By-Laws must be made available to the membership, in writing, prior to or at the beginning of the annual reunion.
- The proposed By-Law amendments and/or changes shall be posted in the Memorabilia Room or other appropriate location during the annual reunion.
- The Executive Board, By-Laws Committee and Parliamentarian shall review any proposed amendments/changes to ensure there are no conflicts with other rules and regulations of the Association and/or governing bodies. Conflicts and discrepancies shall be resolved prior to proposing amendments for a vote of the membership.
- The Executive Board, By-Laws Committee and Parliamentarian may make changes or modifications to the proposed amendments, after conferring with the author of the proposal. If no agreement can be reached to modify the proposal, then the proposal will be tabled for discussion, at a later date.

SECTION 3 – Voting on Other Matters

- When the Executive Board of Directors are required to vote on a business matter, a quorum must be present. Members of the Executive Board of Directors is defined in Article V – Directors.
- When a vote of the General Memberships is required, voting privileges are extended to all Association Charter, Full and Lifetime members, in good standing and present at the meeting, where the vote is to be held.
- The General Membership may be asked to vote on subject matters, previously established or recommended by the Executive Board of Directors, to either uphold, reject, or modify the decision/recommendation of the Executive Board of Directors.
- Subject matters of importance to the Association may be proposed by any member in good standing. If the Executive Board of Directors determines the subject matter is of such importance, a vote may be held by the General Membership to resolve the subject matter question.
- A simple majority of the voting members is required to pass a decision/resolution/proposal unless otherwise specified in these By-laws, or as directed by the Executive Board of Directors.

ARTICLE IX DUES

SECTION 1

- The dues of the ENTERPRISE ASSOCIATION shall be $20.00 per member per calendar year.
- An invoice/letter shall be forwarded to each member prior to 1 January of each year indicating amount of dues/fees payable to the Association.
- All moneys, dues and fees shall be paid to the Secretary-Treasurer, no later than 31 January of each calendar year.
- Membership committee chairman may, as recruiting incentive, waive the first years dues, if the new member attends the next annual meeting.
- The Association Treasurer shall be exempt from paying annual dues, for the time they are performing and are responsible for the duties of the Treasurer. Upon leaving the position of Treasurer, the person shall be responsible for paying annual dues.

SECTION 2 – "Sol Walsh Plan"

- Dues may be paid annually for any number of years in advance as desired by the member.
- Any member paying for four (4) years in advance shall receive credit for five (5) years of dues paid.

SECTION 3 - Delinquency

- Members shall be considered delinquent with unpaid dues on March 31, which is 90 days after expiration of their membership.
- Any member who becomes delinquent may reinstate their membership by paying their dues for the current year.
- Delinquent members shall be dropped from the active rolls of the Association.
- Inactive members no longer retain any benefits of membership, including voting rights, store discounts and other accommodations associated with membership.

SECTION 4 – Widows & Widowers

- Widows and widowers of deceased Association members shall be classified as "Honorary Members", as defined in Article III Membership.
- Widows and widowers of paid-up deceased Association members, who were in good standing, shall not be assessed any dues.
- This benefit shall continue for the lifetime of the widow/widower and cannot be transferred to any other individual.
- Widows/widowers of deceased personnel who were not members of the Association, or were delinquent at the time of their spouses' demise, may join the Association as "Honorary Members", by paying a <u>one-time</u> fee of $20.00, equivalent to the annual dues.

SECTION 5 – Life members

- Life Members, as defined in Article III, Membership, are exempt from being assessed or having to pay annual dues to the Association.
- This benefit shall continue for the lifetime of the Association member, who has been awarded the honor of "Life Member" and cannot be transferred to any other individual.

ARTICLE X COMMITTEES and POSTS

SECTION 1 – Committee Chairmen

Chairman of the following committees shall be appointed by the incoming elected Chairman of the USS Enterprise Association for the coming year.

- The Association Chairman may forego the appointment of a position, if there is no one available to fill the position and the Executive Board of Directors agree with the decision to maintain the position as vacant.
- Each Committee Chairman shall serve at the discretion of the Association Board of Directors and until the next Association annual reunion.
- Each Committee Chairman may select their own committee members to serve under the guidelines of the Committee description.

SECTION 2 – Committee, Post & Position Responsibilities

- **Chaplain -**
  - Serve as a voting member of the Executive Board of Directors
  - Serve as religious leader of the Association, including administration of prayers during Association activities, as warranted.
  - Providing leadership during memorial services that are performed or sponsored by the Association.
  - Send condolences and expressions of sympathy to families of lost, fallen, sick and injured members of the Association on behalf of the Association, as may be appropriate.
- **Newsletter Editor -**
  - Receive input for and publish a periodic Association Newsletter.
  - Maintain copies of past newsletters in coordination with the Association Secretary, for historic integrity of the Association archives.
- **Audit Committee -**
  - Annually audit the fiscal records of the Association Treasurer, prior to the annual meeting.
- **By-Laws Committee -**
  - Collect, compile and organize By-law amendment requests and suggestions to be presented to the Executive Board of Directors.
  - Develop suggested amendments or changes to the existing By-Laws.
  - Present and make available suggested By-law amendments to the General Membership at the annual reunion.
  - Proposed amendments and/or changes to the By-Laws must be made in writing and available to the Committee at the beginning of the reunion.
  - Provide adopted By-laws to the Association Secretary, to be maintained as the official copy and for archival purposes.
  - Provide a copy of the adopted By-laws to the Webmaster for publication on the Association website.
- **Reunion Committee -**
  - Evaluate potential locations for Association Meetings.
  - Plan and execute arrangements for the annual reunion/meeting after securing authorization and approval by the Executive Board and the General Membership.
  - Work closely and coordinate with the Reunion Host to ensure the annual reunion is properly planned, with an adequate budget and an adequate timeline.
  - Advise and inform the Association Chairman on all reunion plans.

- **Reunion Host -**
  - Provide a location for the USS Enterprise Association annual reunion and meeting.
  - Coordinate with the Association Treasurer to establish a budget, sign contracts, and handle all elements of the financial obligations of the annual reunion.
  - Submit all financial correspondence, including contracts and receipts to the Association Treasurer.
  - Coordinate with the Reunion Committee Chairman to obtain necessary items and materials for the annual reunion.
  - Coordinate with the Association Treasurer to ensure adequate funding is budgeted for the annual reunion.
  - Sign all contracts and agreements, as the USS Enterprise Association representative, for the hotel location, touring company, caterers and other associated vendors of the annual reunion.
  - Submit a timeline and budget/summary of the proposed annual reunion activities to the Reunion Committee Chairman.
  - The annual reunion should be self-funded. All registration fees and income should be sufficient to cover the costs of hosting the annual reunion and within the estimated budget. Any deficit of the annual reunion shall be covered by the Association General Fund. Any profit made by the annual reunion shall be deposited into the Association General Fund, unless otherwise directed by the Executive Board of Directors.
  - Evaluate and submit potential locations for the annual reunion and Association meetings.
  - Plan and execute arrangements for the annual reunion/meeting after securing authorization and approval by the Executive Board and the General Membership.
  - Coordinate with the Database Administrator to communicate reunion information with the Association members.
  - May provide complimentary rooms, food etc. for the Ships representatives, guest speakers, or other honored guests of the Association. If the Honored Speaker is a member of the Association, their registration fee shall be waived as a gesture of the Associations gratitude.
- **Membership Committee -**
  - Investigate means and methods to contact and recruit eligible persons for membership in the Association.
  - Endeavor to recruit eligible persons to become members of the Association.
- **Nominating Committee -**
  - Under the direction of the Vice Chairman develop a slate of Officers to be voted on at each annual reunion.
  - Provide a list of nominees for each office to be voted on, to the General Membership during the annual meeting.
  - Evaluate the qualifications and suitability of each nominee to serve in the position for which they are nominated.
- **Database Administrator**
  - This position is usually maintained by the Treasurer, but may be separated as an independent office, if considered appropriate.
  - Maintain the Association Membership Data Base.
  - Under the direction of the Treasurer, print and mail prior to 1 January, of each year, annual invoices to each member for annual dues payment.
  - Provide rosters, telephone directories, etc. to any member of the Association as requested and authorized.

- **Ship's Store Clerk -**
  - Develop, operate and maintain an inventory of merchandise and memorabilia to be sold through the Ship's Store.
  - Maintain the USS Enterprise (CVAN/CVN-65) Association logo, for display on merchandise, memorabilia and other associated materials. This may include trademark registration, if considered necessary.
  - Develop and maintain the ship's store inventory, providing items of interest and related to the USS Enterprise (CVAN/CVN-65) Association, US Navy, or other appropriately themed materials.
  - Prepare and setup a display for the Annual Reunion, as appropriate.
  - Produce flyers, lists or other inventory of items, available for sale to the membership.
  - Maintain an electronic store website or use the Association website, accessible to the Association membership to purchase merchandise.
  - Coordinate with the Association Webmaster to provide Ship's Store merchandise on the Association website.
  - Coordinate with the Association Treasurer all financial operations of the Ship's Store, including an annual review/audit.
  - The Ship's Store should be self-funded. All expenditures of the Ship's Store shall be drawn from profits of the ship's store operations. Any excess profits shall be deposited into the Association General Funds.
- **Webmaster -**
  - Develop and maintain the Associations Website, including maintaining contractual agreements with service providers.
  - Provide a Website that has information regarding the USS Enterprise Association, history of the USS Enterprise and other associated information for the general public and Association members.
  - Ensure the Association does not violate or infringe upon any copyright information when publicizing information on the Association website.
  - Provide a communication link for the general public, Association members and any other interested parties to ask questions about the Association.
- **Audit Committee -**
  - Annually, prior to the General Membership meeting, perform a review and audit of the Association financial records that are maintained by the Association Treasurer.
  - Coordinate with Association Treasurer to perform the annual audit/review.
  - Document and advise the Executive Board of Directors regarding the status of the annual audit/review, including any findings of concern, discrepancies, or other errors in accounting.
- **Public Affairs Post -**
  - The Executive Board may appoint any Association member to the Public Affairs Post.
  - Public Affairs Post members shall report to the Association Chairman, or their designated representative.
  - Public Affairs members are responsible for coordinating efforts between the USS Enterprise Association and the US Navy personnel, the former USS Enterprise (CVAN/CVN-65) ship scrapping company, the new USS Enterprise (CVN-80) ship building company, other US Navy ship organizations, Veteran groups, and any other interested parties that desire information or support from this organization.

- **Scholarship Committee -**
  - Administer the Scholarship Program as identified in Article XI, Scholarships.
- **Historian -**
  - Responsible for maintaining USS Enterprise and US Navy artifacts and memorabilia.
  - Obtain articles and memorabilia about the USS Enterprise and US Navy that are of interest for members of the Association.
  - Store historic items of the Association in a manner that minimizes potential damage or degradation from environmental conditions, fire, flooding or other deleterious conditions.
  - Provide information and displays regarding the history of the USS Enterprise at the annual reunion.

ARTICLE XI SCHOLARSHIPS

SECTION 1 Scholarship Description

- The Association shall award a scholarship of no more than $2000.00 per student as a one-time grant to be taken from the scholarship fund.
- The Association, by direction of the Executive Board of Directors, may award more than one scholarship.
- If there are multiple applicants, each applicant may only receive one award, as determined by the Board of Directors and approved by the General Membership.

SECTION 2 Deadline For Application Submission

- The application and supporting documentation must be received by the Scholarship Committee Chairman by no later than June 10 of the year of application.

SECTION 3 Eligibility

- Applicant must be:
  - a USS Enterprise crew member, or
  - a dependent of a USS Enterprise crew member, or
  - a direct descendant (grandchild/great-grandchild, etc.) of a USS Enterprise crew member, or
  - a non-ship's crew USS Enterprise Association member in good standing or dependent, thereof. (These applicants are eligible if there are no other applicants from the previous bullets above.)
- The applicant must be sponsored by a USS Enterprise Association member in good standing.

SECTION 4 Qualifications

- The applicant must be enrolled as a full-time student in the upcoming fall semester at an accredited college, university, trade school, vocational school, or other higher education (greater than high school diploma) establishment.
- Scholarship award must be used for undergraduate studies, leading to an associate's degree, a bachelor's degree, a vocational certification, or other nationally recognized certification program.
- The Scholarship Committee Chairman shall have the final determination as to whether the school and/or course of study are appropriate for scholarship award.
- The applicant's sponsor must be a member of the USS Enterprise Association at least one (1) year prior to the application date.
- Applicants, who are former crew members of the USS Enterprise, do not require a sponsor. But they must be a member of the USS Enterprise (CVAN/CVN-65) Association for at least one (1) year prior to the application date.
- The applicant must sign the application, authorizing the USS Enterprise Association to announce and publish their information as described in the authorizations section. The applicant's sponsor must also sign the application that authorizes the USS Enterprise Association to announce and publish their information as described in the authorizations section.

SECTION 5 Submissions

- Applicants must complete and return the appropriate Association Scholarship application to the Scholarship Committee Chairman no later than June 10 of the year of application.
- The Association has provided two (2) different application forms
  - currently attending high school
  - former crew members or currently attending college.

- The applicant and sponsor must complete the appropriate application form, in its entirety, to be considered for a scholarship award. Incomplete applications will not be evaluated, but the applicant will be allowed to revise their application. The revised application must be received prior to the application deadline.

SECTION 6 Scoring, Selection and Award Process

- The Scholarship Committee Chairman shall evaluate each scholarship submittal and supporting documentation. The Scholarship Committee Chairman shall verify all documentation submitted with the application, using any appropriate means available to ascertain the accuracy and validity of the submitted information.
- Incomplete applications will not be evaluated. If sufficient time is available, prior to the application deadline, the Scholarship Committee Chairman shall contact the applicant and allow them the opportunity to rectify and amend their application. The deadline for submission of the revised/amended application will not be extended for the applicant.
- Evaluation of applications shall generally use the following criteria to assess the applicant's submission.
  - Grade point (cumulative) X 10 points for a student.
  - Total number of verified hours of volunteer service performed X 1 point hour (maximum 15 points).
  - Applicant and/or sponsor involvement in Association activities (5 to 25 points as recommended by the Scholarship Chairman and at the discretion of the Association Board).
  - Verified paid work while a full-time student (1 point per hour per week) (maximum 15 points).
  - Verified extracurricular activity and/or honor (1 point each, No maximum) Points awarded at the discretion of the Scholarship Chairman
  - Scholarship essay, as demonstration of skills and documentation. (20 points maximum, with up to 10 points for quality of message and up to 10 points for grammar, spelling, and punctuation).
- The Scholarship Committee Chairman shall total the scores of each applicant's submittal.
- The Scholarship Committee Chairman may use the rigor, complexity of the course of studies, and applicability to military related subject matter as a criterion for award recommendation.
- The Scholarship Committee Chairman will advise the Association Board of Directors, as to the applications received and the evaluation of each.
- The Board of Directors will determine the final scholarship award recipients based on the Scholarship Committee Chairman's scoring and recommendation.
- The Board of Directors shall allocate awards based on their discretion and available funds within the Scholarship Fund budget.
- Awarded scholarships may be in any amount and shall not be more than $2,000.00 per student, as a one-time grant.
- The Association Chairman shall announce the award recipients and the recommended scholarship award values during the first meeting of the General Membership of the annual USS Enterprise Association. The General Membership may accept, reject or suggest revision of the scholarships to be awarded. The General Membership shall have the final determination vote and approval for awarding scholarships.

SECTION 7 Implementation and Verification

- Award of the scholarship will be made to the successful applicant(s) as soon as practical after the annual reunion of the USS Enterprise Association.
- During the final banquet dinner, the Association shall announce the scholarship award recipients, their sponsors, their intended school, their major course of studies, and award amount.
- The Association may publish this information on the Association website and/or in the Association newsletter. The award recipient's application essay may also be published. Any other notes of recognition and appreciation may also be published at the discretion of the Association.

SECTION 8 Release of Application Information and Authorizations

- Applicant awardees and sponsors must authorize (by signature) the USS Enterprise Association to announce and publish their name, proposed school, proposed major, award amount, sponsor name, former rank/rate, time aboard the USS Enterprise and division/department.
- The Association will not publish nor disclose any personal information about the scholarship awardee or sponsor, such as date of birth, current physical address, phone numbers, email, grades, grade point average (GPA), national test results, or other personally identifiable information.
- Applications will be kept on file for a period of two years

ARTICLE XII COMPENSATION AND PROFITEERING

SECTION 1 Services Rendered

- No appointed or elected Officer, Member of the Board of Directors, Committee Chairperson, Committee Member, or any other Member of the USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION shall be compensated for ANY service performed for the Association.
- The Association Treasurer shall be exempt from paying annual dues for the time they are performing and are responsible for the duties of the Treasurer. This is in recognition of the additional work they perform, that is above and beyond general membership requirements. Upon leaving the position of Treasurer, the person shall be responsible for paying annual dues.

SECTION 2 Profiteering

- Profiteering by any Association Member for any reason is prohibited and may subject the offending member to disciplinary action by the Executive Board of Directors.
- Any and all profits from sales of merchandise from the Ship's Store, (e.g., ball caps, jackets, jewelry, photographs, other memorabilia, etc.) shall accrue to the USS ENTERPRISE (CVAN/CVN-65) Association.
- Association sanctioned drawings or any other profit-making undertaking during the annual reunion or at any other time by any Member, shall only be by official authorization of the Executive Board of Directors, unless covered by another Article or Section of the Constitution and By-Laws.
- Sales of Association memorabilia through any source other than the USS ENTERPRISE (CVAN/CVN-65) Association Ship's Stores are not authorized and may subject the offending member to disciplinary action by the Executive Board of Directors.

SECTION 3 Solicitations

- No Member shall utilize any USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION Membership listings (Roster); including Addresses, Phone/FAX numbers and E-Mail Addresses for commercial solicitations of any kind.
- Commercial solicitations outside of the USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION of any member shall result in the soliciting member being subjected to disciplinary action, including expulsion, from the USS ENTERPRISE (CVAN/CVN-65) ASSOCIATION, for cause.

SECTION 4 Auctions, Drawings, Raffles and/or Donation Tickets

- Depending upon the Laws of the State or District in which the Reunion is held:
  - Auctions (standard, red bag, yellow bag, silent, other, etc.) of items (donated by individuals or provided by the Association) will be held during the annual reunion.
  - "HALF-AND-HALF" raffle drawing may be conducted at any general meeting or banquet, with one-half of the ticket donations going to the Scholarship Fund and one-half to the holder of the winning ticket.
- Proceeds of auctions and HALF-AND-HALF drawings shall be designated to go to the USS Enterprise Scholarship Fund unless the person or other entity who donated the items desire the funds to go elsewhere.
- During the General Business meeting, the membership may propose and vote to designate a different allocation of auction and raffle money.